

AOH ATTENDANCE POLICIES:

Excessive Unexcused Absences

Please see the process below that will be followed in the case of excessive unexcused absences.

3 Unexcused Absences - Phone call made to family and initiate Attendance Intervention Plan (AIP).

5 Unexcused Absences or 3 Consecutive Absences - AIP meeting scheduled and held within 72 hours; office referral entered into PowerSchool.

10% or more days missed (19+) - Chronic absenteeism and grade retention

As Absences Continue...

1st Violation: Overnight Suspension to require AIP meeting the next day with parent. Parent notified the scholar will be added to the Attendance Watchlist for the next school year.

2nd Violation: Additional contact from school that includes a home visit or administrative outreach.

3rd Violation: Overnight Suspension to require AIP meeting the next day; Referral #2 entered into PowerSchool. Board Chair informed of AIP.

4th Violation: Overnight Suspension to require an AIP meeting the next day; Initial report to DSS; Referral #3 entered into PowerSchool; **Required** Summer School attendance to make up seat time.

5th Violation: AOH School Attorney makes Referral to Family Court.

Excused Absences

6 Parent Notes will be accepted for the year. Parents must submit parent notes within 3 days to the front office.

8 Medical Notes accepted for the year (with the exception of chronic illness or other documented medical needs). **Once a scholar has 8 medical absences, the school will hold an initial wellness intervention plan meeting. Additional medical absences will result in the school implementing additional interventions (Wellness Plan) with the school attendance team. If a scholar has 10 or more medical absences as of May 1st, he/she will be **required** to make up missing seat time (10% of the school year) in the summer learning program.

Tardy, Early Pick-up and Late Pick-up Policy

5 Unexcused Tardies or 5 late pickups will result in a separate Intervention Plan meeting. **Upon the 5th tardy or late pickup**, the school will hold an initial Tardy Intervention Plan Meeting. **After the 5th tardy or late pickup**, the school will implement the same interventions for excessive absences (Board member conference, overnight suspension, & possible referral to family court) and the scholar's re-enrollment privileges will be in jeopardy for the following school year.

Students will NOT be allowed to be picked up after 2:30 PM.



AOH ATTENDANCE INCENTIVES:

Monthly Perfect Attendance

- Scholar receives a monthly shout-out on social media and school website.
- Scholar receives Hope Bucks
- Traveling Trophy is Awarded to Class/Grade Level with the Highest ADA (Average Daily Attendance).

Quarterly Perfect Attendance

Parents will earn 1 volunteer hour for each quarter of perfect attendance.

Yearly Perfect Attendance

Scholars who have earned perfect attendance for the entire school year will be recognized in end of year celebrations.

AOH Language Defined

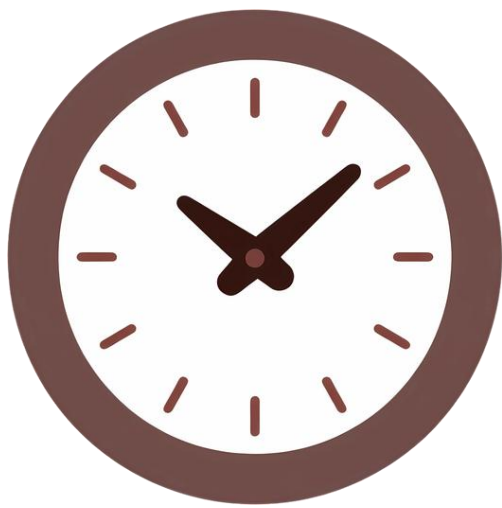
AIP - Attendance Intervention Plan
TIP - Tardy Intervention Plan
WIP - Wellness Intervention Plan
ASP - Attendance Success Plan

Scholars who have missed 10% or more of the school year for medical reasons **will be required to participate in summer school unless they have been on medical homebound to make up the seat time.

Scholars who have missed 10% or more of the school year for combined absence reasons (medical, suspension, unexcused, and/or excused) **may be required to participate in summer school at the school's discretion.

**10 or more Unexcused Absences will result in the school automatically being retained in the same grade for the following year.

**Tardies, early pickups, & late pickups will follow the same intervention plan schedule as unexcused absences.



South Carolina **Attendance Law**

A scholar who is not in school misses valuable instruction. South Carolina attendance laws, part of the Education Improvement Act of 1984, became effective beginning with the 1984-85 school year. Recognizing the importance of daily attendance you should know that:

1. Children from ages 5-17 are **required** to attend school on all days that school is in session.
1. Absences are to be used only for sickness and emergency situations.
1. A note from the parent/guardian or doctor should be sent to the school immediately following each absence. (Only 5 parent notes are accepted as excused per school year).
1. Any notes or excuses that are submitted after 5 days of absence will not be valid.
1. Parents will be contacted after 3 consecutive or 5 total unexcused absences.



Academy of Hope
Public Charter School
3521 Juniper Bay Road,
Conway, SC 29527
www.theacademyofhope.org



@TheAcademyofHope



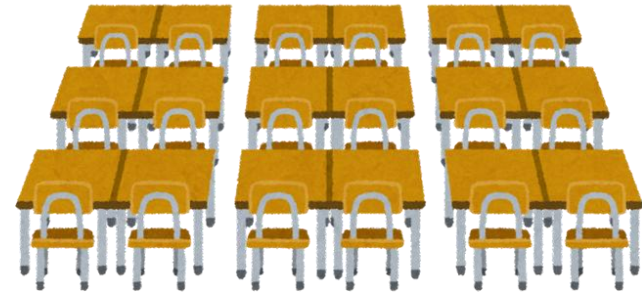
AOH Attendance **REMINDERS**

In order for scholars to be counted present for the day, they must be present for more than half of the day.

Monday - Friday
51% = 11:50 AM
(4 hours, 5 minutes)



**ACADEMY
OF HOPE**
PUBLIC CHARTER SCHOOL



ATTENDANCE POLICY

2026-2027 School Year

Last Revised: July 2026